Kirubel Mekonen Law Office

1. Motto

With Professional Advocacy Service and Representation: Serves your interest, Manages your Legal Risks, and Assures your Compliance.

2. About Us

Kirubel Mekonen Law Office is an Ethiopian Law Firm founded in 2018. The firm was founded by Kirubel Mekonen, who has more than ten years' experience in the profession.

The Law office with its partners is best known for its combined legal expertise acquired from formal legal education and long years of experience in different areas of Ethiopian laws. Over the years, we have established numerous capabilities in Ethiopian laws that enable us to be the desirable right hand partners for the clients we serve. We aspire to offer our clients a professional legal advice over many legal areas.

Thanks to our client-oriented philosophy our law office has established a system of excellent legal service and reputation in the Ethiopian legal industry.

Always our law office takes genuine interest in our clients' legal matters, understand their objectives, and achieve results that exceed their expectation through establishing a reliable legal partnership; van guarding their best interests while adding maximum value to their business growth and development.

Integrity, Professionalism and Respect are the three core pillars of our law office's ethos, which allow us to always work towards achieving the highest quality of legal services possible; creating maximum accessibility, highest efficiency, timely responsiveness and being technologically reachable.

The following can be mentioned among the works of our lawyers: establish representative offices & corporate entities, negotiate joint ventures with Ethiopian businesses, draft license agreements, deal with various customs, export/import, negotiate and draft acquisition agreements, draft employment contracts, and coordinate with Ethiopia counsel to take advantage of trade, investment, and other treaties between Ethiopia and other countries, to name a few. Our practice area includes Company and Commercial Law, Employment/Labor Law, Joint Ventures and Business Formation, Investment Law, Land and Property Law, Bankruptcy/Insolvency Law, Merger and Acquisition, Tax Law, Litigation and Alternative Dispute Resolution.

3. Contact Info

Nur Building, 5th Floor, Office No. 2

Lideta Sub City, In front of First Instance Court Head Office and Lideta Bench

2P7M+5V Addis Ababa

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4. Practice Areas in Detail

4.1. <u>Legal Due Diligence</u>

- Our Law Office provides its services with great efficiency and accuracy.
- Our objective of Legal Due Diligence activity is providing unbiased legal information for our clients and making their decision Easy and Accurate.

4.2. Corporate, Business and Investment

- Foreign Direct Investments (FDI) and Company Formation and Registration;
- Preparing Company Documents like Memorandum of Association(MOA) and Articles of Association (AOA) of Companies;
- Contracts and Agreements like Joint Venture Agreement, Shareholders Agreements, Share Purchase Agreements, Commercial Contracts, Contact of Employment, Sales Agreements, Real Estate Leases, Memorandum of Understanding, Standardized Business Contracts, Commercial Law;
- Licensing and Permits, Investment License, Business License, Commercial Registration;
- Entry Into New Markets; Sale, Privatization, Reorganization and Restructuring of Companies; Strategic acquisitions; Mergers And Acquisitions;
- Investment Guarantees and Protection against Expropriation; Opportunities and Investment Incentives; Repatriation of Capital and Profits;
- Tax Identification Certificates (TIN), Local and Foreign Currency Bank Account Opening;
- Labour and Employment Issues; Immigration, Visas, Work Permit, Residence Permit;

- Tax and Finance; Company Secretarial Services, Corporate Governance, Management and Administration, Shares and Share Capital, Winding Up and Liquidation, Insolvency and Bankruptcy;
- Legal Advice and representation on Product research, Market research, Economic Data Research, Brand research; Intellectual and Proprietary Rights, Like Trademark, Industrial Design, Patent; Unfair trade and Unfair Competition;
- Franchise Law; Franchisors and Franchisees; Structure and Compliance; Capital Raising and Financing; Brand Positioning and Protection; Disclosure; Franchisor/Franchisee Relationships; Litigation and Alternative Dispute Resolution; and International Franchising;
- Corporate Compliance Law, Corporate Governance Law, Corporate Law, Compliance with Regulatory Requirements; Due Diligence
- Company Law, Agency and Distributorship, Food and Beverages, Franchise matters...etc.

4.3. Tax

- Providing legal advice and representation on the Direct Taxes of Personal Income Tax, Rental Tax, Withholding Tax, Business Profit Tax, Income from Rent of Patent and Copyright, Income from Winning Lottery, Income from Share in Company....etc;
- Providing legal advice and representation on the main Indirect Taxes of Value Added Tax (VAT), Customs Duty, Excise and Turnover Taxes, Export Tax, Stamp and Transfer Duty;
- Tax Advice and well-documented experience in negotiating and resolving tax disputes;
- Representing clients in Tax Disputes in Court Litigation, including representing clients during Tax Audits and Alternative Dispute Resolution Processes; Tax Litigation; Commercial Litigation and Alternative Dispute Resolution;
- Corporate and Business Organization Tax (Company Tax); Tax Aspects of Business Setting Up; Assisting in the structuring surrounding Mergers and Acquisitions, Corporate Restructuring;
- Tax on Financing and Re-Financing Activities; Tax on Cross Border Tax Transactions; Tax on International Franchising; Avoidance of Double Income Tax Agreements
- Tax and International Trade; Tax on Import and Export; Customs and Tax
- Tax Compliance; Tax Training; Tax Health Checks and Legal Due Diligence Studies and Reviews;
- Franchise and Tax, Real Estate and Construction Tax,

4.4. <u>Family Law</u>

• Succession, Inheritance, Preparing/drafting a Valid Will, Gifts and Donations;

- Domestic relationships and Agreements of all kinds, including Marriage, Domestic Partnerships and Cohabitation, Irregular Union, Civil Unions and other Family Structures, both Traditional and Non-Traditional;
- Dissolution of Marriage, Divorce, Child Custody and Support, Maintenance Allowance, Paternity, Property (Liquidation of Common Property), Child Custody and Visitation, the Division of Assets and Liabilities
- Marital settlement agreements, Parenting agreements, Property Settlements
- Pre-Nuptial/Ante-Nuptial Agreements, Prenuptial and Postnuptial Agreements
- Change of Name;
- Paternity, Adoption, Child Abduction, Termination of Parental Rights, and Pre-Nuptial and Post-Nuptial Agreements.
- Litigation; Out-of-court settlements via Alternative Dispute Resolution, Including Arbitration, Mediation and Conciliation.

4.5. Insurance

- Legal Advice on Insurance Legislation and Laws;
- Aviation and Marine Insurance;
- Business and Personal Lines Insurance;
- Long Term Insurance and Pensions (E.g. Life, Endowment, Annuity); Life Insurance Advisory and Life Insurance Claims;
- Construction and Engineering Insurance;
- General Insurance Advisory and General Insurance Claims, Insurance of Persons; Fire, Motor Accident and General Liability Insurance;
- Professional Indemnity, Professional Liability, Medical Schemes and Medical Malpractice Insurance;
- Advise on Reinsurance for reinsurers; Individual and Corporate Policyholders, Insurance Companies, Reinsurers and Brokers;
- Subrogated Recoveries and Defenses;
- Class Action Insurance Cases;
- Insurance against Damages; Insurance of Liability for Damages; Insurance of Persons;
- Fraudulent Claims, Fraudulent and Non-Fraudulent Misrepresentation and Non-Disclosure;
- Disputes relating to assessment of Disability and Disability Income;
- Policy interpretation, legal Advice and representation on Claims Management; Litigation involving complex questions of liability, costs sharing and indemnity;
- Recovery actions for both Personal Injury and Property Damage; Demurrage claims for loss of the use;
- General Liability Policies, Directors and Officers Liability Policies, Fiduciary Liability Policies, Employment Practices Liability Policies, Errors and Omissions and Professional Liability Policies, First-Party Property and Business Interruption Policies, Marine Insurance, Crime/Fraud Policies, Workers Compensation Policies ...etc;

Commissions and Inquiries; Intermediary Services and Due Diligence;

4.6. <u>Labor and Employment</u>

- Employment/ Enrollment issues; Drafting Employment Contracts and/or revising and ensuring Legal Compliance; Regulatory Compliance; Definite and Indefinite Period Employments;
- Non-Compete Agreements; Unfair Competition;
- Corporate Reorganizations and Restructuring (including Harmonization of Terms, Redundancies and Dismissals),
- Cancelation/Termination, Plant Closings and Reductions in Force; Bankruptcy and Reduction of work force; Post Cancelation/Termination of employment contract payment issues (including Severance Pay, Compensation, Pension, Provident Fund (PF) ...etc.)
- Disabilities Benefit, Disabilities Compensation, Employee Benefits, Retaliation Claims, Workers' Compensation, Wrongful Termination Claims,
- Employee's leave, Medical Benefits, Employment Tax Issues, Handbooks and personnel Policies,
- Litigation and Alternative Dispute Resolution including Arbitration and Conciliation;
- Class Action and Collective issues, Trade Union and other Industrial and Labour Relations Issues
- Regulatory Compliance; Occupational Safety and Health in the workplace
- International Employment, Immigration Law, Work permit and Residence Permit
- Background Investigations and Due Diligence
- Construction Law,

4.7. <u>Property and Real Estate Matters</u>

- Agreement Preparation, Building Contracts, Acquisition of Property-Owning Companies or Close Corporations;
- Land Use Regulations, Administrative Laws, Service Agreements, Land Lease Agreements;
- Registration of Mortgage Bonds and Notaries Bonds; Registration of servitudes and other real rights against property by Notarial Deeds;
- Possession and Possessory Rights; Ownership and Ownership rights;
- Eminent Domain, Inverse Condemnation, Public Use, Expropriation and Compensation, Land Restitution Matters,
- Bailment, Gifts, Bona Fide Purchasers
- Real Estate, Personal Property, Condominium, Apartments,
- Transfer Of Property via Inheritance, Donation, Gift, Will, Sale,
- Property Rights Litigation, Appellate Practice,

- Real Estate Development; Real Estate Financing;
- Partnership, Joint Venture, and Real Estate Investment;

4.8. Criminal Cases and Defense

- Offences against the person, including Common Assault, Actual Bodily Harm, Unlawful Wounding/Grievous Bodily Harm, Racially/Religiously Aggravated Assault, Threats to Kill, Murder, Gross Negligence Manslaughter, False Imprisonment ...etc;
- Homicide, Murder and Manslaughter; Vehicular Homicide
- Blackmail, Perjury, Bribery, Corruption, Embezzlement
- Felony or Misdemeanor, Indictable Offences or Summary Offences;
- Controlled Substance, Narcotics and Drugs (Possession, Production, Supplying, Importation)
- Forgery and Counterfeiting Fraud (Computer Crime, Deception, False Accounting, Tax Evasion, Money Laundering, Cartels/Price Fixing, Various forms of Fraud, Cheque Fraud; Bank Fraud Accounting Scandals, Corporate Crime, Franchise Fraud, Securities Fraud, Mortgage Fraud ...etc)
- Professional Misconduct; Regulatory and Professional Discipline;
- Property Offences; Trademark, Patent, Industrial Design and Copyright infringement
- Theft Offences (Theft, Robbery, Handling Stolen Goods, Going Equipped);
- Weapons (Possession of Firearms/Offensive Weapons);
- Customs And Immigration Laws Violations;
- Public Order and Protest Offences; Sexual Offence, Rape and related Offenses
- White Collar Crime, Corporate Crimes and Corporate Criminal Proceedings;
- Recognizance, Bail Bond ...etc
- Business and Professional, General Crime, Victims of Crime, Actions Against the Offender

4.9. <u>Litigation and Dispute Resolution</u>

- Litigation, Alternative Dispute Resolution, Arbitration, Conciliation Mediation;
- Intellectual Property Disputes including Copyrights, Trademarks, Patents, Industrial Design Rights and Trade Secrets, Franchising Disputes and Unfair Competition Cases;
- Investments related cases like Companies and Corporation Disputes, Company Registration and Investment related disputes; Dissolution, Bankruptcy, Insolvency;
- Immigration Cases, like Work Permit and Residence Permit related cases; Labor / Employment Related Cases like Unlawful termination, Compensation ... etc;
- Corporate and Business Organization Disputes; Company Law cases; Tax and Finance related cases;
- Contract Disputes, Loss and Damage; Extra Contractual (Tort)

- Debit Matters, Fraud And Asset Recovery; Debt Recovery and Collection, Borrower Recoveries, Landlord and Tenant Disputes, Mortgage Possession and Sales, Services to Lenders;
- Suits Financial Instrument Like Cheques, Promissory Notes, Warranties, Loans, Bonds, Bank Loan, Insurance Case,...etc; Banking and Insurance Cases;
- Property Matters like Real Estate and Construction related cases;
- Compliance With Regulatory Requirements; Commissions and Inquiries
- Unfair trade and Unfair Competition; Mergers And Acquisitions; Consumer Protection, Competition/Antitrust Litigation
- Execution Of Foreign Judgments and Awards; Class Actions;
- Transportation Law, Cargo Claims, Civil Litigation, Liability Defense,
- Construction Law
- Family Matters, Wills, Succession, Inheritance, Adoption, Divorce and Separation, Child Support and Custody...etc; Declaratory Judgments like Change of Names and Birth Certificates...etc; Criminal Cases and Defenses,
- Appellate Practice: Trial Practice, Examining Witnesses, and Trial, Legal Research; Analyzes, Appellate Briefing, Oral Argument